

# SUSS Tech Grant

## Terms & Conditions

### **Purpose:**

The SUSS Tech Grant is designed to provide financial assistance to SUSS students for the purchase of technology-related items essential for their academic needs. These items include technological devices, such as laptops, tablets, and any other technology-related devices or software deemed eligible by SUSS.

*Note: Software programmes like Microsoft Office, Adobe, SPSS, etc., are not covered under this grant.*

### **Eligibility:**

The SUSS Tech Grant is available to all full-time and part-time undergraduate students at SUSS who are Singapore Citizens (SC) or Permanent Residents (PR). A maximum of 20 grants will be given each semester.

### **Income Criteria:**

Applicants must have a Monthly Household Per Capita Income (PCI) not exceeding S\$1,000, based on the information submitted during their Higher Education Bursary/ Higher Education Community Bursary applications. This criterion will be reviewed periodically.

$$[*] \text{ PCI} = \frac{\text{Gross income of family members in household}}{\text{Total number of family members in household}}$$

*Gross income refers to amount before deduction of CPF. It includes allowances, overtime, commission, bonus, etc.*

*Family members include:*

1. Immediate family members (i.e. spouse, parents and all children who may or may not be living in the same household as applicant) and
2. Non-immediate family members (i.e. grandparents, siblings, spouses of siblings, siblings of parents, and any other relatives who are living in the same household as applicant)

### **Application Period:**

Academic Semester	Application Period	Notification Period
January semester	1 February to 28 February	End March
July semester	1 August to 31 August	End September

### **Application Requirements:**

Students applying for the grant must submit the following **by the specified deadline to [studentlife@suss.edu.sg](mailto:studentlife@suss.edu.sg) during the application period to apply:**

1. Indicate the technological device you wish to purchase, along with the item link and its estimated price.
2. Include photos that show the overall condition of your current device as supporting documentation.
3. A personal statement (minimum 500 words) detailing their financial circumstances and explaining how the grant will support them in achieving their academic and/or career goals.

If applicable, students should also include details about any special circumstances affecting their financial situation, such as medical expenses, caregiving responsibilities, or other significant financial burdens, within their personal statement.

To help amplify the impact of the SUSS Tech Grant and to assist in raising additional funds, students who benefit from the grant will be contacted during the semester, inviting them to share their stories about how the Tech Grant has supported them.

**Grant Disbursement:**

Each student with successful application of the Tech Grant shall receive a maximum reimbursement of S\$500. Each student is eligible to receive the grant only once throughout their candidature at SUSS.

**Device Choice:**

Students may choose any brand or model that suits their needs. The S\$500 Tech Grant must be claimed within one month of receiving the approval email.

**Examena Compatibility Notice:**

If the device is intended for use in examinations via Examena, recipients must ensure it meets the system requirements outlined in the attached FAQ.

*Note: Examena supports only devices with macOS and Intel/AMD processors. Mobile phones and tablets are not compatible.*

**Notification and Decision:**

Only successful applicants will be notified via email **by the specified deadline**. The University's decision regarding the selection of SUSS Tech Grant recipients is final, and no appeals will be entertained.

**Repayment Clause:**

1. The grant does not come with any bond, and recipients are obligated to repay it. However, full repayment is required under the following circumstances:  
If the student sells the device within 2 years of its purchase.
2. If the student withdraws from SUSS or is terminated by SUSS within 2 years of the device purchase due to academic, disciplinary, or other reasons.

**Amendments and Termination:**

The University reserves the right to amend the terms and conditions of the grant or terminate this financial aid at its sole discretion, without prior notice.

For queries on the grant, please contact: [studentlife@suss.edu.sg](mailto:studentlife@suss.edu.sg).