

FAQs for Scholarships & Sponsorships

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Application Criteria

1) Who can apply for the Scholarships or Sponsorships?

Scholarships

Singapore citizens and Singapore permanent residents enrolled in our full-time undergraduate, part-time undergraduate and graduate programmes. For full-time undergraduates, international students may be eligible to apply for selected donor Scholarships (For details, please refer to the respective section on each Scholarship award). For law programmes, only Singapore citizens are eligible to apply for the Scholarships.

Sponsorships

Singapore citizens and Singapore permanent residents enrolled in the Bachelor of Laws, part-time undergraduate and graduate programmes.

Scholarship and Sponsorship applicants must have outstanding academic results, strong language skills, an impressive track record in co-curricular activities; demonstrable leadership qualities and zest for involvement in community service.

2) What are the eligibility criteria for the Scholarships or Sponsorships?

SUSS offers a variety of Scholarships and Sponsorships to students. Please refer to the respective Scholarship or Sponsorship webpage for details on the eligibility criteria.

Application Process

3) When and how can I apply for the Scholarships or Sponsorships?

You can apply via the Scholarships or Sponsorships page on the University’s website or via the Student Portal.

Programme	Application Type	Semester	Application Period
Full-time Undergraduate	Scholarships	July Semester	1 February to 15 March
Part-time Undergraduate/ Graduate	Scholarships & Sponsorships	July Semester	1 February to 15 March
		January Semester	1 August to 15 September
Law	Scholarships (LLB & JD)	January Semester	1 August to 15 September
	Sponsorships (LLB only)	July Semester	1 February to 15 March
		January Semester	1 August to 15 September

4) What are the supporting documents needed for the Scholarship or Sponsorship application and where should I submit them? If I missed out submitting the supporting documents, what happens to my application?

You are required to have the following softcopy documents for reference during e-application:

- Your CCA and award records
- Particulars of family members, where required

- Information on personal and household income, where required
- Your employment records
- Details of 2-character referees

If there are any additional documents required as part of the Scholarship application but which are not able to be attached in the e-portal, please submit them via email to financialaid@suss.edu.sg before the application deadline. Please indicate your particulars (full name, last 4 characters of NRIC number and scholarship applied) in the email for verification purpose, and we will attach the documents to your application. Applications without all the necessary supporting documents will be deemed as incomplete and will not be processed.

5) If I miss the application deadline, can I still submit my application?

You will have to submit the Scholarship or Sponsorship application during the stipulated application periods. If you encounter difficulties or errors during the submission of your e-application, please write to financialaid@suss.edu.sg with your particulars (full name, last 4 characters of NRIC number and programme enrolled/applied) and print screen of the issue(s) encountered for our investigation. We strongly encourage students to apply early so that there is sufficient time to resolve any issues that you may face during the application process.

6) Can I apply for multiple Scholarships or a combination of Scholarships, Sponsorships, Study Grants & Study Awards?

Yes, you can apply for multiple Scholarships or a combination of Scholarships/Sponsorship, Study Grants and Study Awards. However, you will only be given one award, subject to SUSS Student Award Committee's shortlisting and approval, if successful.

Interview Process

7) Do I need to attend interview? How many rounds of interview are there?

Scholarships

Yes, you will need to attend a panel interview if shortlisted by the University's Student Award Committee. The interview may be held virtually via Zoom or face-to-face on campus. Details will be provided to shortlisted candidates via email.

Sponsorships

Depending on the partner organisation, shortlisted candidates may be required to attend an interview with the partner organisation.

8) Who can I expect to meet in the SUSS panel interview for Scholarship?

You will be interviewed by a panel comprising the Assistant Provost, Dean of the School and representative(s) from the Student Recruitment and Admissions. For Scholarships funded by external organisations, the donors may also form part of the interview panel.

9) What are some of the things that I need to take note for the SUSS panel interview for Scholarship?

Please take note of the following details:

- Be prepared by reading up on the scholarship requirements and donor organisation.
- Dress smartly for the interview.
- Log in to Zoom or arrive at least 15 minutes earlier prior to your scheduled interview time.
- The duration of the interview will be approximately 15 – 20 minutes but may differ based on the interview pace on actual day.

10) If I can't attend the SUSS panel interview for Scholarship on the scheduled date, will I be able to request for another appointment?

As there are many members involved in the panel interview, the Scholarship interview dates are fixed and cannot be rescheduled. You will need to attend the interview as scheduled. Otherwise, your eligibility for the Scholarship will be forfeited.

Application Outcome

11) When will I be notified of the application outcome?

Only successful applicants will be notified via email by the following notification date:

Semester	Notification Date
July Semester	Latest by end June
January Semester	Latest by end November

12) What is the value of the Scholarship or Sponsorship that I can expect to receive if successful?

Scholarship

- Funded by SUSS: Please refer to information provided in the table.

Programmes	Scholarship Award	Benefits			
		Tuition Fees	Travel Grant	Living Allowance	Others
Full-time Undergraduate	Global Excellence Scholarship	100% including government tuition grant	Up to S\$5000 Reimbursement basis	S\$5000 (Per AY)	-
	Social Impact Scholarship	100% including government tuition grant	Up to S\$5000 Reimbursement basis	-	-
Full-time & Part-time Undergraduate	SUSS Scholarship	100% including government tuition grant or tuition fee subsidy	-	-	-
Full-time Doctor of Philosophy/ Doctor of Philosophy	SUSS PhD Scholarship	100%	-	-	Monthly stipend (Refer to website for details)

(Gerontology)/ Doctor of Philosophy (Engineering)					
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- Funded by Donors: Subject to donation value and/or quantum set by donor. The value includes the government tuition grant/subsidy for which the student is eligible for. Please refer to the relevant section for each donor scholarship.

Sponsorship

	With Government Subsidy (GS) / Tuition Grant (TG)			Without GS/TG
	Singapore Citizen [below 40 years old]	Singapore Citizen [40 years old or above]	Permanent Resident	Singapore Citizen / Permanent Resident
	Percentage of Sponsorship			
Part-Time Undergraduate Programmes	80% including Government Subsidy	92% including Government Subsidy and SkillsFuture Mid-career Enhanced Subsidy	60% including Government Subsidy	50%
Bachelor of Laws	25% (of Course Fee after TG)	10% (of Course Fee after TG)	40% (of Course Fee after TG)	50% (of SC subsidised Course Fee)
Graduate Programmes	-	-	-	50% *

* For PhD / Doctoral programmes, 50% sponsorship is applicable only to coursework part of the programme

13) What is the tenure of the Scholarship or Sponsorship? Do I have to re-apply for it in subsequent semester after being awarded?

For new students, each SUSS Scholarship or Sponsorship is awarded for the minimum period required to complete the full programme of study, as stipulated by the programme.

For current students, each SUSS Scholarship or Sponsorship is awarded for the recipient's remaining candidature of study (within the normal candidature period).

Scholarships or Sponsorships funded by donors have different tenure periods. Please refer to the respective Scholarship or Sponsorship webpage for details.

You are not required to re-apply for subsequent semesters after being awarded the SUSS Scholarship or Sponsorship. However, the tenure period for Scholarships funded by donors may vary e.g., for one academic year only. For such cases, scholars will need to re-apply for continuation of the award.

14) Do I need to serve a bond for the Scholarship or Sponsorship awarded?

Scholarships

- Funded by SUSS: No bond attached.

- Funded by Donors: Dependent on terms and conditions imposed by donors.

Sponsorships

There is no bond attached to the Sponsorship.

15) When will the Scholarship or Sponsorship commence after I am being awarded?

For new applicants, the commencement of the Scholarship or Sponsorship award will be in the new semester. For existing students, the effective date will be the commencement of the next semester.

16) I am awarded the ASEAN Undergraduate Scholarship and will be completing my semester overseas remotely due to unforeseen circumstances with Leave of Absence (LOA) from SUSS. Will I be entitled to receive the Living Allowance and Accommodation Allowance?

If you are absent from Singapore during the academic year with LOA, you will be entitled to the full annual living allowance entitlement.

Accommodation allowance is provided based on claims. You can only claim and be reimbursed for the period which you are staying in Singapore during the academic year.

17) I am awarded the ASEAN Undergraduate Scholarship and will be completing my semester overseas remotely due to unforeseen circumstances without Leave of Absence (LOA) from SUSS. Will I be entitled to receive the Living Allowance and Accommodation Allowance?

If you are absent from Singapore for less than or equal to three months in a semester without LOA, you will forfeit half of the living allowance entitlement i.e., S\$1450 (50% of S\$2,900) for the next semester's disbursement of benefits.

If you are absent from Singapore for more than three months in a semester without LOA, you will forfeit all the living allowance entitlement i.e., S\$2900 for the next semester's disbursement of benefits.

Accommodation allowance is provided based on claims. You can only claim and be reimbursed for the period which you are staying in Singapore during the academic year.

In the event that the living allowance has been disbursed to you when you are not in Singapore for any of the semesters, SUSS has the right to request for a clawback of the relevant amount from you. Failure to make restitution may result in, but not withstanding, barred from next semester module registration, withholding of examination results, official transcript and degree certificate.

18) Does the Scholarship cover Overseas Experience (OE) required by full-time undergraduates?

Scholars can claim compulsory OE programme tuition fees based on the criteria below:

For overseas programmes where students register directly with the overseas university/school and pay all fees on their own:

- SUSS will cover up to the cost of a SUSS-equivalent course. For example, the Chinese Politics and Public Policy at Peking Summer School International will be recognised for 5

CU upon completion. Hence, we will fund up to the cost of an equivalent subsidised 5CU course at SUSS, i.e. S\$815 (non-accountancy courses).

- If your scholarship includes Travel Grant (if applicable), you can claim for related travel expenses.

For overseas programmes or NIE351 Interdisciplinary Global Learning where students pay school fees to SUSS:

- Some of the overseas programmes at partner universities have bilateral semester exchange agreements signed with SUSS. In such cases, students will pay tuition fees to SUSS. We will reimburse the tuition fees paid by you.
- If your scholarship includes Travel Grant (if applicable), you can claim for related travel expenses.

The Scholarship does not cover cost of other Overseas Experience activities that are optional or not part of the SUSS degree programme requirements.

For claims submission, please provide the below documents within 3 months after completion of your OE programme to financialaid@suss.edu.sg (together with your particulars):

- Completed "[Template Expenses Claim Breakdown](#)" excel.
- Invoices and receipts of the expenses related to the OE programme.
- Credit card statements for all the transactions for verification of amount paid in SGD (you can blank out other transaction details that are irrelevant)
- OE course(s) completion certificate

Please ensure that all submitted documents are clear, legible and in high resolution.

Scholars receiving donor scholarships will be subject to the terms and conditions imposed by the donors. Please check the relevant SUSS webpages for details.

19) What are the expenses claimable under the Travel Grant?

Scholars awarded the Global Excellence Scholarship or Social Impact Scholarship are provided with the Travel Grant capped at S\$5,000.

For NIE351, all OE related expenses paid directly to SUSS can be submitted for claims. For other compulsory OE programmes, only travel expenses stated below are claimable under the Travel Grant:

- Air ticket (round-trip)
- Hotel Accommodation
- Mandatory medical checkup for Visa application (if applicable)
- Visa application fee (if applicable)
- SUSS travel insurance
- Certificate of Clearance fee (if applicable)
- Programme tuition fees (if it is not fully claimed under Tuition Fees – see point 18)

20) I have completed my compulsory OE programme before the commencement of the Scholarship. Can I claim for the OE programme under the Scholarship?

The Scholarship is effective only for the specified tenure period as per the agreement. There will be no back-dated payments for compulsory OE programmes completed prior to receiving the Scholarship.

Recipients of the Global Excellence Scholarship or Social Impact Scholarship can claim reimbursement for a second approved OE programme under the S\$5,000 Travel Grant (e.g., Overseas Summer School, Overseas Winter School) if they have completed the compulsory OE programme before the Scholarship is awarded. Please note that programme tuition fees for the second OE programme will not be covered under the scholarship.

21) I am awarded the SUSS PhD Scholarship and need to provide 400 hours of teaching/research assistance under the Graduate Assistantship Programme. May I know what does the Graduate Assistantship Programme comprise?

The Graduate Assistantship Programme is managed by the Graduate Studies division (GS). Scholars can email them at OGS_admin@suss.edu.sg for details.

22) I was informed that I will need to assist in University's activities and events. May I know what it comprises and how it will be arranged?

Scholarships

Scholars shall participate in such programmes/activities as required by the University, which include, but not limited to, representing the University as its brand ambassador at university-organised recruitment and related activities and participation in community involvement programmes.

Sponsorships

Sponsored students may be required by the University to participate in activities such as assisting in teaching, laboratory supervision, research duties and other developmental assignments such as conducting tutorials, laboratory demonstrations, preparation of teaching materials or developing new experiments for teaching purposes, performing invigilation duties, etc, without remuneration. Students may also be required to share about the Sponsorship, or be featured in publicity materials, etc.

For Scholarships and Sponsorships funded by donors, the donors may require the recipients to participate in their organisation's activities/events.

Scholars and sponsored students will be informed in advance if there are such activities/events/community involvement projects that require their participation.

23) I am a full-time undergraduate but working part-time or taking up internship at a company. Can I continue with the work while on Scholarship?

Students under a Scholarship are allowed to participate in internships that are required as part of your programme. For other forms of temporary, part-time, contract, or freelance work, it is allowed but students must ensure that their class attendance and academic results are not being affected. If you are taking on full-time work independently, you will need written consent from the University by emailing financialaid@suss.edu.sg. Please provide details about the job – nature, role, hours, and duration so that we can review the request.

24) If I need to defer my studies due to personal reasons, will I still be eligible for the Scholarship or Sponsorship awarded?

Candidates are considered for the Scholarship or Sponsorship award based on the applied academic semester. Hence, new applicants are required to be enrolled in the next immediate

semester, and current students must be studying in the following semester for the Scholarship or Sponsorship award to be effective. Otherwise, the Scholarship or Sponsorship award will be forfeited.

Existing scholars or sponsored students who need to defer their studies due to personal reasons will need to seek approval from the University.

25) Can I exercise the Pass/Fail option when I am under Scholarship or Sponsorship? Will it impact the continuation of the award?

Yes, students under Scholarship or Sponsorship may exercise the Pass/Fail option during the Exam Grade Appeal Period of the semester which you have completed the course. Grades awarded as a result of the Pass/Fail option have no Grade Point Value (GPV) and will not be included in the computation of the Cumulative Grade Point Average (CGPA).

Scholars or sponsored students are required to maintain the required CGPA for each semester for continuation of the award.

26) Can I request to withdraw from a course that I am taking for the semester while I am on Scholarship or Sponsorship?

You may withdraw from a course that you are taking for the semester. The Scholarship will still apply to remaining courses that you are continuing with. However, resit/repeat courses will not be covered under the Scholarship or Sponsorship. You will need to make payment for it on your own.

27) Can I request to withdraw from the University and/or terminate my Scholarship or Sponsorship after being awarded?

If the scholar or sponsored student decides to withdraw from the University and/or terminate the Scholarship or Sponsorship prematurely, the University reserves the right to impose repayment of all Scholarship or Sponsorship monies disbursed to student.

28) Can I request to transfer programme after being awarded the Scholarship or Sponsorship?

The scholar or sponsored student is not allowed to change his/her programme of study after being awarded the Scholarship or Sponsorship, without the prior written permission of the University. Please write in to financialaid@suss.edu.sg to appeal for continuation of the Scholarship or Sponsorship for the new programme of study before your Transfer of Programme (TOP) application via e-Services is approved. In the event that you are granted approval by the University to change your programme of study while retaining the Scholarship or Sponsorship award, the University shall have no obligation to extend the tenure of the Scholarship or Sponsorship.

29) If I were to declare a Minor for my part-time undergraduate programme or choose a specialisation track for my graduate programme, will that constitute a change in programme and thus the Scholarship or Sponsorship awarded to me will be invalidated?

As long as your major remains unchanged, pursuing a minor or choosing a specialisation track for your part-time undergraduate or graduate programme will not affect the awarded Scholarship or Sponsorship. However, the terms and conditions of the scholarship or sponsorship agreement will still apply.

30) I am awarded the Scholarship or Sponsorship for my part-time undergraduate programme and have been invited to enrol in the Honours programme in my final semester. Will the existing Scholarship or Sponsorship cover me for the Honours courses?

The Scholarship or Sponsorship may be extended to cover the Honours programme, if you have done well for the Basic Degree programme and are being invited for the Honours programme upon release of the examination results. Please write in to financialaid@suss.edu.sg on your request.

31) For the continuation of the Scholarship or Sponsorship awarded, what is the CGPA that I have to maintain?

The academic performance of the scholar or sponsored student will be monitored each semester, and the continuation of the award will be subject to the student's satisfactory progress.

Full-time/Part-time undergraduate programme (except law)

- Scholarship funded by SUSS: The scholar is expected to maintain a CGPA of 3.8 in his/her programme of study unless otherwise specified.
- Scholarship funded by Donors: Dependent on terms and conditions imposed by donors.
- Sponsorship: The sponsored student is expected to maintain a CGPA of 3.0 in his/her part-time undergraduate programme.

Law programme

- Scholarship funded by Donors: Dependent on terms and conditions imposed by donors.
- Sponsorship: The sponsored student is expected to maintain a CGPA of 3.5 for Bachelor of Laws.

Master's programme

- Scholarship: The scholar is expected to maintain a CGPA of 3.8 in his/her programme of study.
- Sponsorship: The sponsored student is expected to maintain a CGPA of 3.8 in his/her programme of study.

PhD/Doctoral programme

- Scholarship funded by SUSS: The scholar is expected to maintain a CGPA of 3.8 in his/her programme of study.
- Scholarship funded by Donors: Dependent on terms and conditions imposed by donors.
- Sponsorship: The sponsored student is expected to maintain a CGPA of 3.8 in his/her programme of study.

32) Do I have to repay the Scholarship or Sponsorship awarded to me if I fail to maintain the required CGPA?

Undergraduate programme

Scholar or sponsored student who fails to maintain the required CGPA for more than two (2) consecutive semesters will have the award terminated. The scholar or sponsored student shall be liable to pay to the University on demand the amounts specified in the Agreement within three (3) months of the date of termination.

Graduate programme

Scholar or sponsored student who did not show satisfactory academy progression or fails to maintain the required CGPA for more than one (1) semester will have the award terminated. The scholar or sponsored student shall be liable to pay to the University on demand the amounts specified in the Agreement within three (3) months of the date of termination.

33) Does the Scholarship or Sponsorship repayment (upon termination) include course fees I paid prior to the award commencement semester?

The Scholarship or Sponsorship is awarded for the commencement semester onwards. Course fees paid prior are not covered under the award and hence need not be repaid.

34) Can I request for extension of the Scholarship or Sponsorship tenure if I exceed the maximum candidature period permitted for the programme?

Generally, no change is allowed to the Scholarship or Sponsorship tenure, upon award. However, if there are strong reasons for the student being unable to complete the programme within the stipulated period, the student may appeal to the University for an extension of the tenure by writing to financialaid@suss.edu.sg, and provide the necessary justification. Please note that approval is subject to SUSS's review.

For Scholarship that does not cover the full programme candidature period i.e., for one academic year only, we are unable to grant extension of the award tenure. Scholars holding such award will have to re-apply for it in the subsequent academic year.

35) Can I request to amend some of the clauses of the Scholarship or Sponsorship Agreement if I am uncomfortable with them?

We are unable to allow amendments to the clauses of the Agreement. Scholars and sponsored students will have to abide by the Agreement after acceptance or decline the Scholarship/Sponsorship if they are unable to accept the terms and conditions stated.

36) Can I hold a combination of awards such as Bursary, Study Awards and Scholarship or Sponsorship concurrently?

In general, students receiving the Scholarship or Sponsorship must not concurrently hold any other awards. However, students who are awarded scholarships or sponsorships, which are meant to cover the tuition fee only, can concurrently hold the Higher Education Community Bursary or Higher Education Bursary.

37) If I am not successful in the Scholarship or Sponsorship application, can I apply for it in the subsequent semesters?

Unsuccessful candidates need not re-apply unless there are new achievements for the University's consideration. You may consider applying for other financial aid schemes by referring to our [website](#).

~ End ~